

**ARCHITECTURAL MODIFICATION REQUEST FORM**  
**Viniterra Property Owners' Association**

This document will become part of the Homeowners file and must be complied with by any succeeding owners.  
I, \_\_\_\_\_, do hereby request permission to make the following modification  
to my home at \_\_\_\_\_  
in Viniterra Property Owners' Association \_\_\_\_\_  
Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

DESCRIPTION OF REQUEST: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attach the following as applicable:

- Plot Plan with proposed modification(s) to approximate scale with dimensions.
- Complete description (photos/drawings) as to construction design, materials (types & sizes), and color/finish.
- Floor Plan, Elevation, Section Drawing (i.e. footings).
- Copy of County Building Permit (if applicable).

I do, by my signature, understand and agree to the following:

1. That I assume total responsibility for the upkeep and maintenance of all modification(s) made in the area. I also acknowledge that obtaining insurance for the improvement is my responsibility.
2. That the modification(s) will not in any way hinder yard care or any other Association maintenance responsibility. If the modification increases the cost any of the Association maintenance, I may be responsible for the additional costs.
3. That I will accept total responsibility for any damage to person or property that may be caused by this modification(s). I acknowledge that the modification (including, but not limited to, the construction of decks or patios, fence, landscaping or planting beds) must not alter or impede the flow of storm water across my property to the detriment of adjacent properties.
4. An approval by the Association does not alleviate my responsibility to obtain any required governmental permits or approvals.
5. That the Homeowners Association reserves the right to require removal or repair of the modification at my own expense if: 1) the modification is not constructed or installed as per specifications submitted for approval with this form; or 2) the modification is not maintained in a safe condition; or 3) the modification is not maintained in keeping with the surrounding structures and is not satisfactory to the Board of Directors.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Homeowner Signature(s)

\_\_\_\_\_  
Date Received by Association

\_\_\_\_\_  
Signature

☐ APPROVED by Board of Directors OR

☐ APPROVED with Following Contingencies by Architectural Review Board:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Board Signature

\_\_\_\_\_  
Date Signed

☐ DISAPPROVED for the following reason(s) by Architectural Review Board:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Board Signature

\_\_\_\_\_  
Date Signed